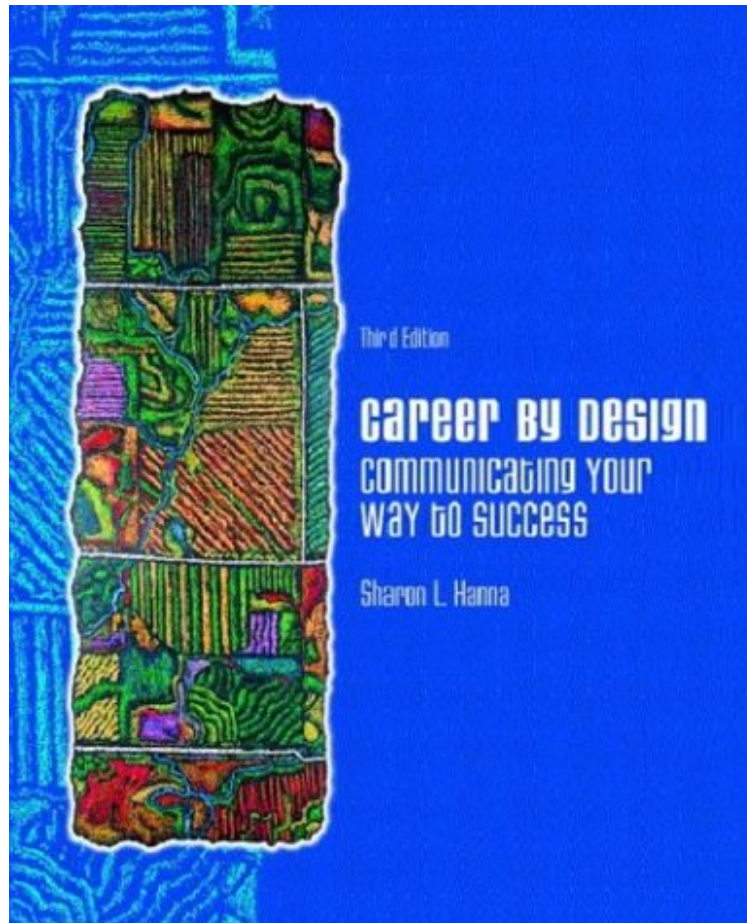


[Ebook free] Career by Design: Communicating Your Way to Success (3rd Edition)

Career by Design: Communicating Your Way to Success (3rd Edition)

Sharon L. Hanna

DOC | *audiobook | ebooks | Download PDF | ePub



DOWNLOAD



READ ONLINE

#3999843 in Books 2004-07-22 Original language: English PDF # 1 9.18 x .70 x 7.46l, #File Name: 0131149601368 pages | File size: 43.Mb

Sharon L. Hanna : Career by Design: Communicating Your Way to Success (3rd Edition) before purchasing it in order to gauge whether or not it would be worth my time, and all praised Career by Design: Communicating Your Way to Success (3rd Edition):

0 of 0 people found the following review helpful. Best book ever By mom84I used this book for a course back in 2009, and cannot seem to find my copy. This was the such an informative book, that I am considering purchasing it again. Very easy to read and has so much information in one place. Wish every textbook was written like this! 0 of 0 people found the following review helpful. ... the book in the condition I expected which was good. By MSTI received the book in the condition I expected which was good. 0 of 0 people found the following review helpful. Book is in perfect By Abigail Betancourt Thank you. Book is in perfect condition

For courses in Career Development, Career Placement, Employment/Job Search and Career Counseling. Exceptionally

readable, well-illustrated, and current, the third edition of this unique presentation of career development techniques and skills emphasizes the necessity of communication and interpersonal skills. "Designing" a successful career requires self-awareness, effective communication, and strong interpersonal skills combined with the practical "nuts and bolts" of goal achievement throughout an entire career. This book has all of it. This explanation/suggestion-packed text also has a variety of thought-provoking questions/thinking-doing activities. It inspires and guides students to think creatively and critically rather than just engage in or accept a one-way job hunt. Up-to-date information and a research-based approach make this a must-have text.

"What is nice about this book is that it looks at the student who is entering the job market holistically and not just as someone who needs to master document related skills. This book promotes behavioral skills that will lead to success throughout the students' career." Corey Uigdor, DeVry University From the Back Cover This book is exceptionally readable and practical. Its up-to-date features draw on the author's expertise in human relations and focus on the importance of communication and interpersonal skills in "designing" your career. The unique aspect of this comprehensive book is that it goes beyond self-exploration and the job search to cover the entire career spectrum. You will achieve success in the workplace by learning to better understand yourself, build work relationships, and deal with burnout and stress. By using your creative and practical communication skills, you will discover your potential in the workplace and in life. Features of the book include: Key advice from experts and "real-life" examples. Updated technology, including electronic resumes, online resources, and websites. Hands-on exercises at the end of each chapter directing self-assessment and career path discovery. Guidance for your entire career path from the classroom to the interview to the workplace. About the Author Sharon L. Hanna is Chair of Social Sciences, Academic Education, at Southeast Community College in Lincoln, Nebraska. She has developed courses in both career development and interpersonal relations. Her enthusiasm for teaching has been demonstrated to a variety of students in New Jersey, Illinois, and Nebraska, and she has earned awards for faculty achievement and outstanding teaching. Her research on the strengths of stepfamilies has been published in academic journals, and she served as national president of Stepfamily Association of America. She is also the author of Person to Person: Positive Relationships Don't Just Happen, 4th Edition, published by Prentice Hall in 2003. Married to Bob Dinkel for 25 years, she has two daughters, two stepsons, a granddaughter, and a grandson.